

**AUTOMATIC CLEARING HOUSE [ACH]
VENDOR INFORMATION**

New World Travel will be switching to ACH payments instead of Check/Cheque Payments. Further, we request you to kindly share your banking details to receive money in a timely manner.

New World Travel, INC considers Banking information as Personally Identifiable Information (PII) and is handled with strict confidentiality.

Kindly confirm with your Bank in advance that the account information you are supplying will accept the applicable electronic payment method. ACH is a direct deposit Mechanism. **An ACH is NOT a WIRE Transfer.** (New World Travel, INC considers wire transfers to be bank-to-bank transfers via the Federal Reserve System involving associated Bank Fees).

Inaccuracies in the information provided could cause your payment to be rejected by the bank and we are not liable for any late fees.

To assure data security, we have worked on a secure portal. Your information will be submitted and stored securely. Please do NOT send sensitive information by email.

You are requested to fill in the ACH requisition form with your banking details (link below) along with your latest W9 Form (upload link below, *please type, don't hand write; date and sign* the form).

ACH secure upload portal: <https://extranet.newworldtravel.com/ach>
W9 secure upload portal: <https://extranet.newworldtravel.com/w-9/>

In case, you accept Virtual Credit Cards without any additional charges, please write back to us and we shall issue Virtual Credit Cards. Also, for all your future reservations, we can setup your account to use Virtual Credit Cards instead of Cheque Payments for quick payments

Your Banking Details should be mentioned on the below form. You may share copy of your cancelled check and W9 form for verification.

Vendor Details

- 1. Vendor Name: _____
- 2. Vendor Address: _____
- 3. Vendor Contact number: _____
- 4. Vendor Email Address: _____

US Bank Beneficiary Details

- 1. Bank Name: _____
- 2. Complete Bank Address: _____
- 3. Bank Account Number: _____
- 4. Bank Routing Number: _____

Foreign Bank Beneficiary Details (If Applicable)

- 1. Bank Name: _____
- 2. Complete Bank Address: _____
- 3. Bank Account Number: _____
- 4. Full Swift Code: _____
- 5. Full Routing Number: _____

I confirm that the information provided above is accurate. Any bank penalty due to inaccurate information being provided by me, will be my responsibility. In case, I ask for Wire Transfer instead of ACH, I agree to bear the Bank Fees which will be deducted by New World Travel, INC. while sending me the wire transfer.

- Name: _____
- Title: _____
- Phone number: _____
- Signature: _____
- Date: _____